

Town Board Meeting Minutes
Monday, December 7, 2015 at the Rockland Town Hall
Called to order by Chairman Cashman at 7:30 p.m.
Adjourned at 8:57 p.m.

The Clerk, Treasurer, and all Board members were present along with Bob Gerbers, Terry Vertz, Steve Gander, and Jim Pacque. Clerk Charette verified that the meeting was properly noticed; the agenda was presented after the pledge of allegiance was recited.

Minutes from November 16, 2015, Budget Public Hearing

Chairman Cashman suggested that the word “he” in line two of the second paragraph under Public Input be change to “the” before the word “Board.”

M/M by Chairman Cashman to approve the minutes from the November 16, 2015, Budget Public Hearing with one revision; seconded by Supervisor Van Vonderen. Motion carried.

Minutes from November 16, 2015, Town Board meeting

M/M by Supervisor Lasee to approve the minutes from the November 16, 2015, Town Board meeting as presented; seconded by Supervisor Van Vonderen. Motion carried.

Resolution #2015-13 Designating Greenleaf Wayside Bank as Public Depository

Treasurer Van Dyck stated that the Town’s accounts are insured by Greenleaf Wayside Bank up to \$640,000.00. The proposed resolution and public deposits control agreement increases Greenleaf Wayside Bank’s insured amount in order to protect the tax payments that will be deposited into the Town’s account in December and January.

M/M by Supervisor Lasee to approve Resolution #2015-13 authorizing Greenleaf Wayside Bank to serve as public depository for tax collections; seconded by Supervisor Van Vonderen. Motion carried.

Public Deposits Control Agreement with Greenleaf Wayside Bank

M/M by Supervisor Lasee to approve Public Deposits Control Agreement with Greenleaf Wayside Bank; seconded by seconded by Supervisor Van Vonderen. Motion carried.

2016 Fire Protection Services Agreement with Greenleaf Volunteer Fire Department

Chairman Cashman explained that on Thursday, December 3, 2015, the Town Boards of Holland, Wrightstown and Rockland met with representatives from the Greenleaf Volunteer Fire Department (GVFD) to review the proposed Fire Protection Services Agreement. The agreement was reviewed by Attorney Rossmeissl wherein he proposed that the Town be named as an insured under the fire department’s insurance policy. Clerk Charette provided a copy of the response letter from the GVFD stating why it could not name the Town of Rockland as an insured under its insurance policy.

M/M by Chairman Cashman to approve the 2016 Fire Protection Agreement with the Greenleaf Volunteer Fire Department as presented; seconded by Supervisor Van Vonderen. Motion carried.

2015-16 Town Hall snowplowing services renewal with Carter Trucking & Excavating

Clerk Charette provided a winter 2015-16 Town Hall Snowplowing proposal dated November 17, 2015, from Carter Trucking and Excavating. Clerk Charette noted that the proposed rates are the same as the rates from last year.

M/M by Supervisor Van Vonderen to contract Carter Trucking and Excavating for town hall snowplowing services for the 2015-16 season; seconded by seconded by Supervisor Lasee. Motion carried.

Municipal Online Access Agreement with Brown County Register of Deeds

Clerk Charette provided a copy of the Municipal Online Access Agreement with the Brown County Register of Deeds Office to the Board. She explained that under paragraph 5 of the agreement, the Town may obtain one unlimited online access to the Register of Deeds Laredo system at no charge. Thereafter, a second user can be licensed for \$50.00 per month. The Laredo system can be used to access real estate records electronically.

M/M by Chairman Cashman to approve the Municipal Online Access Agreement with Brown County Register of Deeds; seconded by seconded by Supervisor Van Vonderen Motion carried.

Set 2016 Town Board meeting dates

Clerk Charette provided a list of proposed Town Board meeting dates for 2016.

M/M by Supervisor Van Vonderen to approve the 2016 meeting dates; seconded by Supervisor Lasee. Motion carried.

Election Official Nominations and Appointment of Election Inspectors for 2016-17 Election Cycle

A list of nominations, including the two individuals requested to be appointed by the Republican Party, to serve as election inspectors and chief inspectors for the 2016-17 election cycle was provided.

M/M by Supervisor Van Vonderen to appoint all of the nominees listed on the Chief Inspector/Election Inspector nomination list, incorporated herein by reference, for the 2016-17 election cycle; seconded by Supervisor Lasee. Motion carried.

Letters in Support of Senate Bill 340-restoring funds to 2016 recycling grant

Clerk Charette explained that at the last Town Board meeting, it was recommended that the Board support the legislative measure to restore the \$2.3 million dollars in recycling grant funding. The two letters drafted note the Town's support of this measure and will be sent to Senator Lasee and Representative Jacque.

M/M by Chairman Cashman to send the letters in support of SB340 to Representative Jacque and Senator Lasee; seconded by Supervisor Van Vonderen. Motion carried.

Set date(s) for Planner Interviews

Supervisor Van Vonderen will contact professional planners to invite them to appear before the Board and the Planning Commission at future meeting to explain the types of services they can provide to the Town.

Resolution #2015-14 amending Town of Rockland 2015 budget

Clerk Charette explained that once the Voucher is approved tonight, the Building/Zoning Expense account will be \$634 over budget. Resolution #2015-14 is a budget amendment resolution transferring monies from the Debt Service Expense Account to the Building /Zoning Administration Expense Account in the amount of \$634. The resolution also authorizes the transfer of \$37.00 from the Debt Service Expense Account to the Professional Fees Expense Account.

M/M by Supervisor Lasee to approve Resolution #2015-14; seconded by seconded by Chairman Cashman. Roll call vote: Cashman-Aye; Van Vonderen-Aye; Lasee-Aye. Motion carried.

Building Inspector/Zoning Administrator report

Bob Gerbers reported that six permits were issued in November. The permits issued were for a new home, two storage sheds, a utility room and a basement remodel. The total permit fees collected were \$2,084.00 of which Gerbers received \$1,394.00.00 for inspections.

Gerbers reported that he has informed Gryboski Builders that they are responsible for the damage done to Solitude Road at the Everson work site.

Gerbers, also reported that he has had communication with Andy Selner, the contractor for the new home being built at 3551 Hickory Ridge Drive to determine whether the culvert should be relocated. Gerbers received a complaint from a neighbor regarding the distance of the culvert from the neighboring property line.

Chairman's Report

Chairman Cashman reported that Robert Hecker, owner of parcel R-32, has all but the two windows on the top of the old town hall boarded up. Hecker will be boarding up the last two windows and will continue to trim the trees on the property. Hecker has listed the property for sale by owner.

Cashman also noted that he is meeting with Wayne Carter, from Carter Trucking and Excavating, to review the roads required to be plowed and salted. He will obtain contact numbers as well.

Chairman Cashman also reported that there was a Community Notification Meeting on Tuesday, December 1st regarding the two sexual offenders who moved into the property located at 4374 STH 57. Chairman Cashman explained that there were representatives from the Department of Corrections and the Brown County Sheriff's Department who explained that the two individuals will have ankle bracelets on them at all times which has a GPS system that locates their location. The individuals cannot leave the home for any reason without a chaperone and do not have access to the internet or a phone.

Treasurer's Report

Treasurer Van Dyck provided a written report to the Board which noted a current general fund balance of \$135,755.10. Van Dyck stated that the tax bills are being mailed on Monday, December 14, 2015.

Treasurer Van Dyck also provided an update on her communications with the WTA regarding the new language that requires the County Treasurer to revise the tax bills for 2016.

M/M by Chairman Cashman to accept the Treasurer's report as presented; seconded by Supervisor Lasee. Motion carried.

Announcements and Distribution of Correspondence-

Clerk Charette provided a copy of adopted 2015 Wisconsin Act 114. She reported that the Town is expected to receive its share of the excess District Sales Tax revenue on December 21st. Clerk Charette read Sec. 77.76(5)b.1. and b.2 of the adopted bill which explains how the funds can be used and how the funds should be deposited. Clerk Charette also explained that the bridge fund reimbursement for the Cashman Drive reconstruction was a bit higher than expected due to the way the measurements were recorded. Clerk Charette also provided the December 8, 2015, City of De Pere Finance/Personnel agenda to the Board.

Treasurer Van Dyck reported that the charge for recycling will remain the same as last month's rate at \$10.00/ton. She stated that the 2016 rate will probably increase to \$20.00/ton.

Items Intended for Future Meetings- loan closing documents; schedule for the planners; fire address signs.

Public comment-

Jim Pacque, 5591 River Oaks Drive, asked whether Carter Trucking and Excavating provided snowplowing services for the Town's roads last year. Chairman Cashman stated no.

Chairman Cashman noted that he received a complaint from a resident regarding the brightness of the lights from the tower located on the Zirbel's property.

Cash Flow Analysis- December

Clerk Charette provided the cash flow analysis for December and indicated that it includes tonight's Voucher payments.

Voucher in Payment of Bills

Clerk Charette provided the Voucher in Payment of bills as of December 31, 2015, explaining that this voucher includes the payments of all December bills.

M/M by Chairman Cashman to pay the Voucher in the amount of \$30,550.72 for checks #9224-9264, with no voided checks and two online payments; seconded by Supervisor Lasee. Motion carried.

Adjournment

M/M by Chairman Cashman to adjourn the meeting at 8:57 p.m.; seconded by Supervisor Van Vonderen. Motion carried.

All minutes have been taken truthfully and honestly and to the best of my knowledge and ability.

Jann B. Charette, Clerk

Minutes approved as written / with corrections (**strike one**) by the Town Board on Monday, January 4, 2016.

Dennis J. Cashman, Chairman